



SANDYSTON TOWNSHIP

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VACANT/ABANDONED PROPERTY REGISTRATION FORM

The Township of Sandyston requires owners of Vacant and Abandoned Properties to register and comply with the "Registration and Maintenance of Vacant and Abandoned Residential Properties" Ordinance. Effective April 30, 2018, Chapter 115 of the Code of Sandyston Township was added requiring the owner of any vacant and abandoned property register within thirty (30) days after the building becomes vacant and abandoned or within thirty (30) days after assuming ownership of a vacant and abandoned property. The registration shall remain valid for one (1) year from the date of registration, except for the initial registration, which shall be valid through December 31 of the year in which it was filed. The annual renewal shall be completed by January 1 of each year the property remains vacant and abandoned.

Initial Registration Fee \$500.00
2nd Annual Renewal Fee \$3,000.00

1st Annual Renewal Fee \$1,500.00
Subsequent Renewal Fee \$5,000.00

Checks shall be made payable to "Sandyston Township" and mailed to the address on the top of this form.

- ❖ The owner shall notify the Municipal Clerk within thirty (30) days of any change in the registration information by filing an amended registration statement using this form for such purpose.
- ❖ The registration statement shall be deemed prima facie proof of the statement therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the Creditor.
- ❖ The owner shall be required to renew the registration annually as long as the property remains vacant.

Date: _____ **Registration Type:** **Initial:** _____ **Renewal: 1st** _____ **2nd:** _____ **Subseq:** _____

Initial Registration: _____ **Amended Registration:** _____

Block: _____ **Lot:** _____ **Property Address:** _____

Name & Address of Property Owner: _____

Phone Number: _____ **Email:** _____

Name & Address of Responsible Party (if different from above & must be a New Jersey Representative)

Phone Number (must be accessible 24 hours/7 days/week): _____

Email: _____

Signature: _____

Print Name: _____

Office Use Only:

Initial Registration: _____
1st Annual Renewal: _____
2nd Annual Renewal: _____
Subsequent Annual Renewal: _____

Fee Paid: _____
Collected by: _____
Date: _____